



11962. REGULATORY AGREEMENT of 21st July 2016 approving the regulations governing the use of electronic devices in the classrooms of the UIB.

The utilisation of ICT in the classroom is a teaching aid that allows access to information and the use of practical knowledge. However, it can also present problems for the normal development of teaching and learning.

In order to provide teaching staff and students with indications about electronic devices, it was considered appropriate to draw up regulations that stipulate a set of guidelines or instructions to be followed and which provide both groups of users with a clear idea of the rules regarding the use of technology in the classroom.

As just stated, in order to facilitate a smooth relationship between members of the university community (both lecturers and students) and to ensure that academic activities can be performed unhindered in the classroom, the Governing Council in ordinary session held on this day, by virtue of the powers conferred upon it by Article 24.2.32 and 40 of the Statutes of this University, has agreed to approve the regulations governing the use of electronic devices in classrooms at the University of the Balearic Islands, as follows:

Article 1. General use

1. As a general rule, the use of electronic devices (mobile phones, laptops, tablets, etc.) is not allowed during classes (including assessment tests), unless their use is justified for the activity to be carried out and authorised by the lecturer or there is a report from the UIB's Office of Support for People with Special Needs.

2. Likewise, students cannot take photos or record videos or sound during classes, unless these activities are related to the work being done in class and have been authorised by the lecturer.

Article 2. Switching off electronic devices

1. In class, all phones or tablets that can be used to make phone calls must be switched off.
2. Silent mode is not considered to be the equivalent of switched off, because it still allows certain forms of communication that can distract students and hinder the teaching/learning process.
3. In the event that a student is expecting an important call, he or she must notify this fact to the lecturer, who can decide whether or not to grant them permission to keep the phone on. The student will decide whether or not to remain in the classroom, but receiving a call shall never be accepted as a reason justifying failure to attend class.



Article 3. Recording

1. Students are not allowed to record classes in any way, unless permission is obtained directly from the lecturer and on condition that the form provided for this purpose is used.
2. Lecturers are forbidden to record the activities carried out by students without their explicit consent.

Article 4. Taking photographs

1. It is forbidden for students and lecturers to take photographs of material that is projected or written on the blackboard or of classmates or lecturers.
2. The lecturer alone can decide whether or not to give a copy of his or her presentations to students.

Article 5. Use of laptops

The lecturer has the power to decide whether or not to authorise the use of laptops in class, and in any case such use shall be restricted exclusively to academic purposes related to the specific material that is being taught.

Article 6. Legal responsibilities

Any form of unauthorised recording or capturing of images may incur legal liability and infringe a copyright or damage the student's or the lecturer's image.

Article 7. Infringement by students

In the event of an infringement of these regulations by students, lecturers may choose to:

- a. Give a verbal warning.
- b. Ask the student/s to leave the classroom, which will mean that they will be recorded as having been absent for that specific session.
- c. The lecturer can leave the classroom or, in an extreme case, ask the dean or head of the school involved to initiate the process of opening informative or disciplinary proceedings.

Article 8. Infringement by lecturers

In the case of an infringement of these regulations by lecturers, a written complaint with a description of the facts and addressed to the General Secretary can be submitted in the General Registry Office.

ADDITIONAL PROVISIONS

First. Application

These regulations apply to all members of the teaching staff at the UIB and students enrolled in any of the courses offered by the institution (official and university-specific qualifications).



Second. Denominations

All the denominations of governing bodies, representatives, positions, functions and members of the university community, as well as anybody else mentioned in this agreement using the masculine gender, must be understood as referring to either the masculine or feminine gender, according to that of the person in question.

Third. Interpretation and development

The Board of Directors is responsible for interpreting any doubt arising from the application of this Regulatory Agreement and for taking appropriate measures to develop it.

FINAL PROVISION

Sole article. Entry into force

These regulations shall come into force the day after their publication in the Official Gazette of the University of the Balearic Islands.

Palma, 21st July 2016
The Vicechancellor,
Llorenç Huguet

The original document in Catalan is here: <https://seu.uib.cat/fou/acord/11962/>